

### **Needed Immediately!!!**

We are seeking an experienced Business Manager to successfully oversee and manage almost 450 units in Brandon, Florida. This property is mid-way through a major rehab, so in order to be considered, candidates must have experience with large community rehab.

### **Ideal Candidate will:**

- Have a minimum of five years of on-site property management experience (400+ units)
- Have experience with large-property rehab/lease-up
- Be team oriented and successfully train and motivate their team
- Have excellent customer service and communication skills
- Be highly organized and detail oriented
- Have computer experience (MRI software preferred)

### **Responsibilities will include (but will not be limited to):**

- Work directly with Area Vice President to oversee all phases of community operations.
- Work closely with Maintenance Supervisor to ensure service requested are completed in a timely manner and preventative maintenance procedures are in place and adhered to.
- Work closely with Construction Superintendent to ensure units are released for rehab in a timely manner.
- Oversee marketing efforts by leasing team to include updating online advertising, outreach marketing and appropriate follow-up.
- Prepare weekly and monthly reporting for review by corporate personnel and distribution to Asset Manager.
- Performs all other duties as directed by Area Vice President, and lead the team in operating a successful community.

Competitive compensation package available to the right candidate to include base salary, incentive bonuses and benefits.

Please send resume to [sstork@jmgrealty.com](mailto:sstork@jmgrealty.com) and be sure to reference that you are replying for the management opportunity in Brandon.